

*Clearing Cache and Cookies
Within Your Browser*

Terminology

- **Cache** – web page data stored locally on your hard drive for fast access. Having these files stored on your computer makes the internet run slightly faster. However, sometimes cache can confuse or inhibit web applications.
- **Cookies** – Small packets of data that get passed between websites and browsers. They can also confuse or inhibit certain web applications.

Clearing Cache and Cookies

The screenshot shows a Mozilla Firefox browser window with the 'Tools' menu open. The 'Options...' item is highlighted, and an arrow points to it from a text box. Another arrow points to the 'Tools' menu itself from a second text box. The background shows the UMBC English Language Center website with a navigation menu on the left and a main content area with a list of program details.

Step 1: Open Firefox

Step 2: Go to "Tools" and click on "Options"

UMBC English Language Center (ELC) - Mozilla Firefox

Edit View History Bookmarks Tools Help

- Web Search Ctrl+K
- Downloads Ctrl+J
- Add-ons
- Java Console
- Skype Extension for Firefox
- Error Console Ctrl+Shift+J
- Page Info
- Stop Private Browsing Ctrl+Shift+P
- Clear Recent History Ctrl+Shift+Del
- Options...**

UMBC English Language Center (ELC)

Home

COME TO THE ENGLISH LANGUAGE CENTER!

English with us and enjoy:

- Six levels of instruction: beginning through high advanced
- Small classes and individual tutoring
- Conditional admission opportunities to UMBC undergraduate and graduate programs (without a TOEFL score)
- Flexible options:
 - Start in January, March, June, July, August, or October
 - Study for three weeks, seven weeks, fifteen weeks, or more!
- Special extra classes (TOEFL, GRE, Pronunciation, Professional English, Vocabulary, and more)
- Students from more than 20 countries
- A full calendar of student activities and events

[Request Information](#)

NEWS & EVENTS

New January Mini-Session Program! Join us January 3-20, 2011 for 3 weeks of intensive English. [Read more](#)

New GRE Preparation Course for International Students (1/26/11-3/15/11, Tu/Th, 4:00-6:30 p.m., \$525). [GRE Preparation Course Description](#)

[Apply now for the Intensive English Program for Spring 2011.](#) New students start on January 24!

Clearing Cache and Cookies

UMBC English Language Center (ELC) - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.umbc.edu/elc/

Most Visited Getting Started Latest Headlines

UMBC English Language Center (ELC)

UMBC AN HONORS UNIVERSITY IN MARYLAND

ENGLISH LANGUAGE CENTER

Options

General Tabs Content Applications Privacy Security Advanced

History

Firefox will: Never remember history

Firefox will use the same settings as private browsing, and will not remember any history as you browse the Web.

You may also want to [clear all current history](#).

Location Bar

When using the location bar, suggest: History and Bookmarks

Step 3: Go to "Privacy"

Step 4: Click on "Clear all internet history"

Apply now for the Intensive English Program for Spring 2011. New students start on January 24!

Clearing Cache and Cookies

The image shows a screenshot of a Mozilla Firefox browser window displaying the UMBC English Language Center (ELC) website. The browser's address bar shows the URL <http://www.umbc.edu/elc/>. The website content includes the UMBC logo, navigation links like 'Request Information', 'NEWS & EVENTS', and a section for 'Apply now for the Intensive English Program for Spring 2011'. Overlaid on the browser is the 'Options' dialog box, specifically the 'Clear Recent History' section. The 'Time range to clear' dropdown menu is set to 'Everything'. A warning message states: 'All history will be cleared. This action cannot be undone.' Below this, the 'Details' section has several checkboxes checked: 'Browsing & Download History', 'Form & Search History', 'Cookies', 'Cache', 'Active Logins', and 'Site Preferences'. The 'Clear Now' button is highlighted with a mouse cursor. Three callout boxes with red text and black borders provide step-by-step instructions: Step 5 points to the 'Everything' dropdown, Step 6 points to the checked checkboxes, and Step 7 points to the 'Clear Now' button.

Step 5: Click on “Everything” in the drop down menu

Step 6: Make sure all the boxes are checked

Step 7: Click “Clear Now”

Congratulations! You're done!

Updating Firefox and Java

Terminology

- **Firefox** – A popular web browser that is 100% certified to work with blackboard.
- **Java** – Computer language that is used to build and run many web applications.

Updating Firefox

The screenshot shows a Mozilla Firefox browser window displaying the UMBC English Language Center (ELC) website. The 'Help' menu is open, and the 'Check for Updates...' option is highlighted with a mouse cursor. A callout box points to this option with the text: 'Go to "Help" and click on "Check for Updates"'. Another callout box points to the main content area of the website with the text: 'Firefox will automatically update itself if updates are available'. The website content includes a navigation menu on the left, a welcome message, and a 'Request Information' button.

UMBC English Language Center (ELC) - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://w

Most Visited Getting Started Latest P

UMBC English Language Center (ELC)

UMBC Links: A-Z Index | myUMBC | UMBC Home | Directory | Maps

ENGLISH LANGUAGE CENTER

Home

About the ELC

Programs for Students

Conditional Admission

Student Life

Dates and Fees

Apply

Housing

Programs for Teachers

Contact the ELC

WELCOME TO THE ENGLISH LANGUAGE CENTER!

Learn English with us and enjoy:

Request Information

NEWS & EVENTS

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New GRE Preparation Course for International Students (1/26/11-3/15/11, Tu/Th, 4:00-6:30 p.m., \$525). [GRE Preparation Course Description](#)

[Apply now for the Intensive English Program for Spring 2011.](#) New students start on January 24!

Go to "Help" and click on "Check for Updates"

Firefox will automatically update itself if updates are available

Updating Java

UMBC English Language Center (ELC) - Mozilla Firefox

File Edit View History Bookmarks Tools Help

www.java.com

UMBC English Language Center (ELC)

UMBC
UNIVERSITY IN MARYLAND

ENGLISH LANGUAGE CENTER

UMBC Links: A-Z Index | myUMBC | UMBC Home | Directory | Maps

SEARCH GO

COME TO THE ENGLISH LANGUAGE CENTER!

English with us and enjoy:

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- Special extra classes (TOEFL, GRE, Pronunciation, Professional English, Vocabulary, and more)
- Students from more than 20 countries
- A full calendar of student activities and events

We also offer English classes for professionals and programs for English teachers.

Request Information

NEWS & EVENTS

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New GRE Preparation Course for International Students (1/26/11-3/15/11, Tu/Th, 4:00-6:30 p.m., \$525). [GRE Preparation Course Description](#)

[Apply now for the Intensive English Program for Spring 2011.](#) New students start on January 24!

Apply
Housing
Programs for Teachers
Contact the ELC

Step 1: Type www.java.com in the search bar

Updating Java

java.com: Java + You - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.java.com/en/

Search

Java in Action Downloads Help Center

**JAVA + YOU,
DOWNLOAD
TODAY!**

Free Java Download

» [What is Java?](#) » [Do I have Java?](#) » [Need Help?](#)

**Step 2: Click on
“Free Java
Download”**

Experience Java in Action

- Java + Alice
- Java + Livescribe
- Java + Neil Young
- Java + Blu-ray Disc
- Java + Mifos
- Java + Amazon Kindle

Done

Updating Java

Verify Java Version - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.java.com/en/download/installed.jsp?detect=jre&try=1

Verify Java Version

Java

Search

Java in Action Downloads Help Center

All Java Downloads

If you want to download Java for another computer or Operating System, click the link below.
[All Java Downloads](#)

Help Resources

- » [What is Java?](#)
- » [Error Messages](#)
- » [Remove Older Versions](#)
- » [Other Help](#)

Verifying Installation

Detecting Java on your computer



The page should refresh and display your environment within 10-60 seconds. If it is taking longer, your browser may not be using the latest JRE or the installation.

Step 3: Java will determine if your system requires an update. This should only take a few seconds.

[Select Language](#) | [About Java](#) | [Partner with Us](#) | [Developers](#)
[Privacy](#) | [Terms of Use](#) | [Trademarks](#) | [Disclaimer](#) | [Support](#)

ORACLE

Updating Java

The screenshot shows a web browser window with the URL http://www.java.com/en/download/installed.jsp?re_version=1.6.0_22&vendor=Sun+Microsystems+Inc.&os=Windows+7&os_version=6.1. The browser's address bar also shows a search for 'Google'. The page features the Java logo and navigation links for 'Java in Action', 'Downloads', and 'Help Center'. A red-bordered box highlights the 'Verified Java Version' section, which contains the text: 'Congratulations! You have the recommended Java installed (Version 6 Update 22)'. Below this, there are sections for 'OpenOffice.org' and 'Java in Action'. A callout box on the right contains the text: 'Step 4: If your system is up to date, you will see this message. If not, Java will self install.' An arrow points from the callout box to the 'Verified Java Version' message.

File Edit View History Bookmarks Tools Help

http://www.java.com/en/download/installed.jsp?re_version=1.6.0_22&vendor=Sun+Microsystems+Inc.&os=Windows+7&os_version=6.1

Verify Java Version

Java

Search

Java in Action Downloads Help Center

All Java Downloads

If you want to download Java for another computer or Operating System, click the link below.

All Java Downloads

Help Resources

- » [What is Java?](#)
- » [Error Messages](#)
- » [Remove Older Versions](#)
- » [Other Help](#)

Verified Java Version

Congratulations!

You have the recommended Java installed (Version 6 Update 22).

OpenOffice.org

[OpenOffice.org](#)

Free, easy to use and full-featured office suite for creating documents, including Microsoft Office, Acrobat and OpenDocument Format.

Java in Action

[Java Road Trip: Code to Coast](#)

Check out the Java Road Trip: Code to Coast a coming to a location near you.

[Java + Sony Pictures](#)

Experience the ultimate in High Definition with from Sony Pictures Home Entertainment with Sony Pictures Home Entertainment and Java a watch movies.

Step 4: If your system is up to date, you will see this message. If not, Java will self install.

Done

Congratulations! You're done!

*Accessing Your UMBC/ Gmail
Email Account*

Accessing your UMBC/ Gmail email

The screenshot shows the myUMBC website interface. At the top right, there is a navigation bar with the text "Welcome to myUMBC" and a green "Log In" button. The "Log In" button is circled in black, and a black arrow points from it down to a callout box at the bottom right. Below the navigation bar, there is a search bar with the text "Enter search terms" and a "Go" button. The main content area features a "Spotlights for Tuesday, September 21, 2010" section. On the left, there is a dark blue box with the text "Rush ALPHA PHI OMEGA This Fall!" and "Preparing Leaders through Service!". On the right, there is a weather widget for Baltimore, MD showing 66.0°F and "A Few Clouds". Below the weather widget, there is a "UMBC iPhone App" section with a "Get it here >>" link and an image of an iPhone. Further down, there is a "RETRIEVER FEVER UMBC HOMECOMING" banner for October 13-16, 2010, with the website "www.umbc.edu/homecoming". At the bottom, there is a "Venture Over to the myUMBC FAN CLUB!" section with an image of a white dog. A horizontal bar at the bottom of the page contains several small thumbnail images and a "more >" link.

Click on "Log In"

Accessing your UMBC/ Gmail email

Login

Name:

Password:

You can enter your full name (e.g. John Smith), your MyUMBC username (jsmith1) or your UMBC CampusID (YT38237).

If you have not registered for a MyUMBC Account, please visit accounts.umbc.edu

Usage of UMBC computing resources is governed by the [UMBC Policy for Responsible Computing](#) and [this notice](#).

Your username and password for your email is the same as for Blackboard.

Accessing your UMBC/Gmail email

myUMBC

UMBC: Home A-Z Index Events Directory Computing Maps

Alerts Mail Blackboard Calendar Activity Thomas Penniston Log Out

Start Topics Community Help Mail »

Unread messages from your UMBC email account.

You have no unread messages

Visit Website Download Flyer

Korean Film - The Way Home
Film Series - Family Value in Korea
7 - 9 pm March 28th (Mon.) AC IV 145

50.0°F
Mostly Cloudy

response team
voices against violence

WE'RE #1
Up-and-Coming
National University
U.S. News
2nd year in a row

Pawpular News »

What's in A Name?

Post News

Recent News

Host FGCU Nips Women's Tennis, 4
Posted about 12 hours ago

Click on the word "Mail"

Accessing your UMBC/ Gmail email

The screenshot displays a Gmail interface. At the top left, the logo reads "myUMBC Powered by Google". To the right of the logo is a search bar with "Search Mail" and "Search the Web" buttons, and links for "Show search options" and "Create a filter". Below the search bar is a "Compose Mail" link. On the left side, there is a navigation menu with links for "Inbox", "Starred", "Sent Mail", "Drafts", "Follow up", "Misc", "Priority", "4 more", "Contacts", and "Tasks". At the bottom left, there is a "Chat" section with a search bar for "Search, add, or invite". The main content area shows a list of emails. The top email is from "Yahoo! News: Entertainment News - UK spies spill secrets in official history of MI6 (AP) - 2 hours ago". Below it are three emails from "Gmail Team" with subjects like "Get Gmail on your mobile phone", "Customize Gmail with colors and themes", and "Get started with Gmail". Each email row includes a checkbox, a star icon, the sender name, the subject, a snippet of the body text, and the date "Sep 14". Action buttons like "Archive", "Report spam", "Delete", "Move to", "Labels", "More actions", and "Refresh" are visible above and below the email list. The page number "1 - 3 of 3" is shown in the top right corner of the email list area.

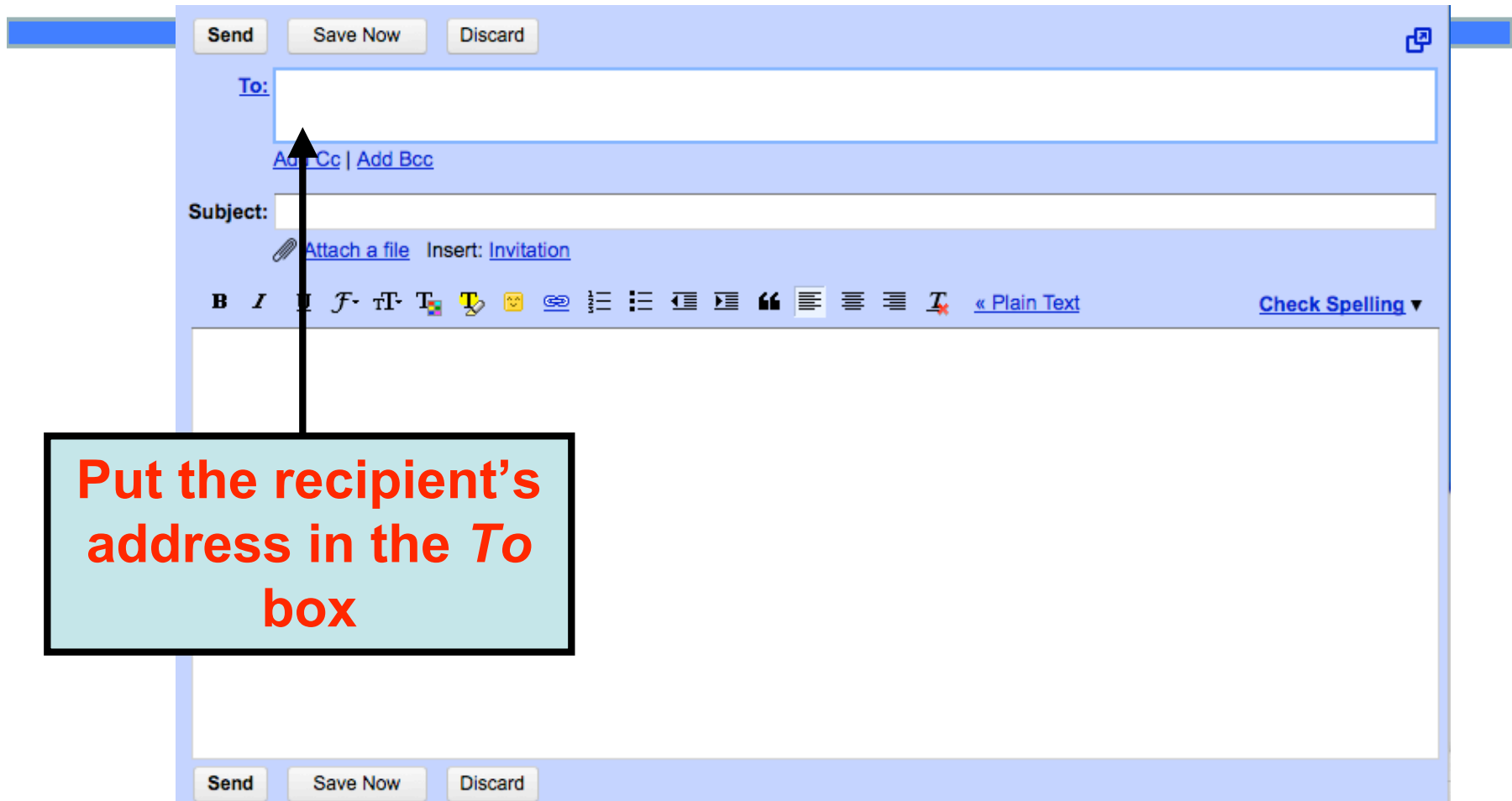
Your redirect should look something like the picture above

Composing an Email

The screenshot shows a webmail interface for myUMBC. At the top left, the logo 'myUMBC' is displayed with 'Powered by Google' underneath. To the right of the logo is a search bar with 'Search Mail' and 'Search the Web' buttons, and links for 'Show search options' and 'Create a filter'. Below the search bar, the 'Compose Mail' link is circled in red. To the left of the main content area is a navigation menu with links for 'Inbox', 'Starred', 'Sent Mail', 'Drafts', 'Follow up', 'Misc', 'Priority', '4 more', 'Contacts', and 'Tasks'. Below the navigation menu is a 'Chat' section with a search bar. The main content area displays a list of emails from 'Gmail Team' with subject lines like 'Get Gmail on your mobile phone' and 'Customize Gmail with colors and themes'. At the bottom of the screenshot, a text box contains the instruction: 'Click on "Compose Mail" to begin an email'.

Click on "Compose Mail" to begin an email

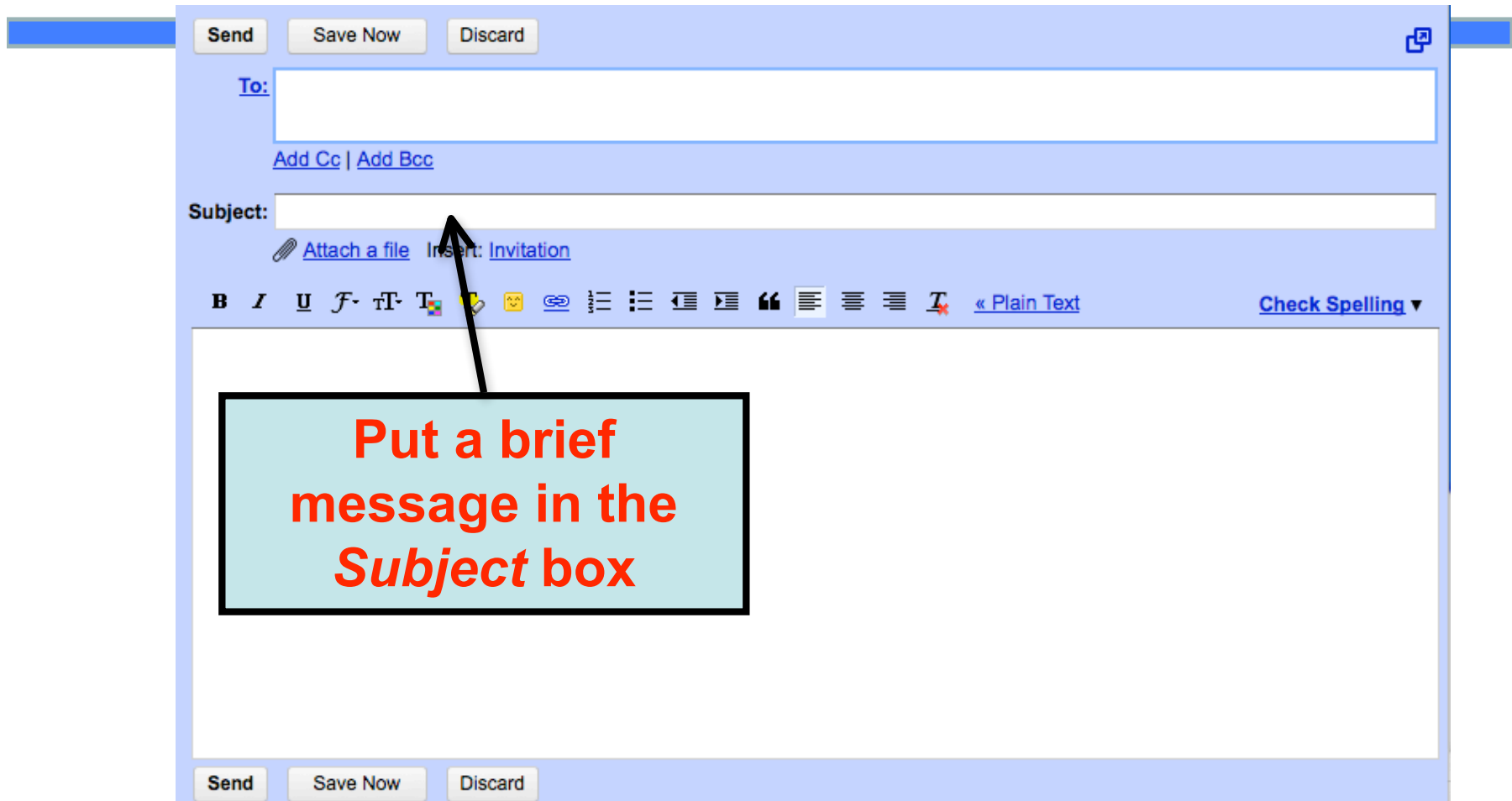
Composing an Email



The image shows a screenshot of an email composition interface. At the top, there are three buttons: "Send", "Save Now", and "Discard". Below these is a large empty text box labeled "To:". Underneath the "To:" box are two links: "Add Cc" and "Add Bcc". Below these is another empty text box labeled "Subject:". Underneath the "Subject:" box is a link "Attach a file" and the text "Insert: Invitation". Below these is a rich text editor toolbar with various icons for bold, italic, underline, font color, background color, link, unlink, bulleted list, numbered list, indent, outdent, quote, unquote, and text color. To the right of the toolbar is a dropdown menu labeled "« Plain Text" and a link "Check Spelling". Below the toolbar is a large empty text area for the email body. At the bottom, there are three buttons: "Send", "Save Now", and "Discard". A callout box with a black border and a light blue background is positioned to the left of the "To:" box. It contains the text "Put the recipient's address in the To box" in red, bold font. A black arrow points from the top of the callout box to the "To:" text.

Put the recipient's address in the To box

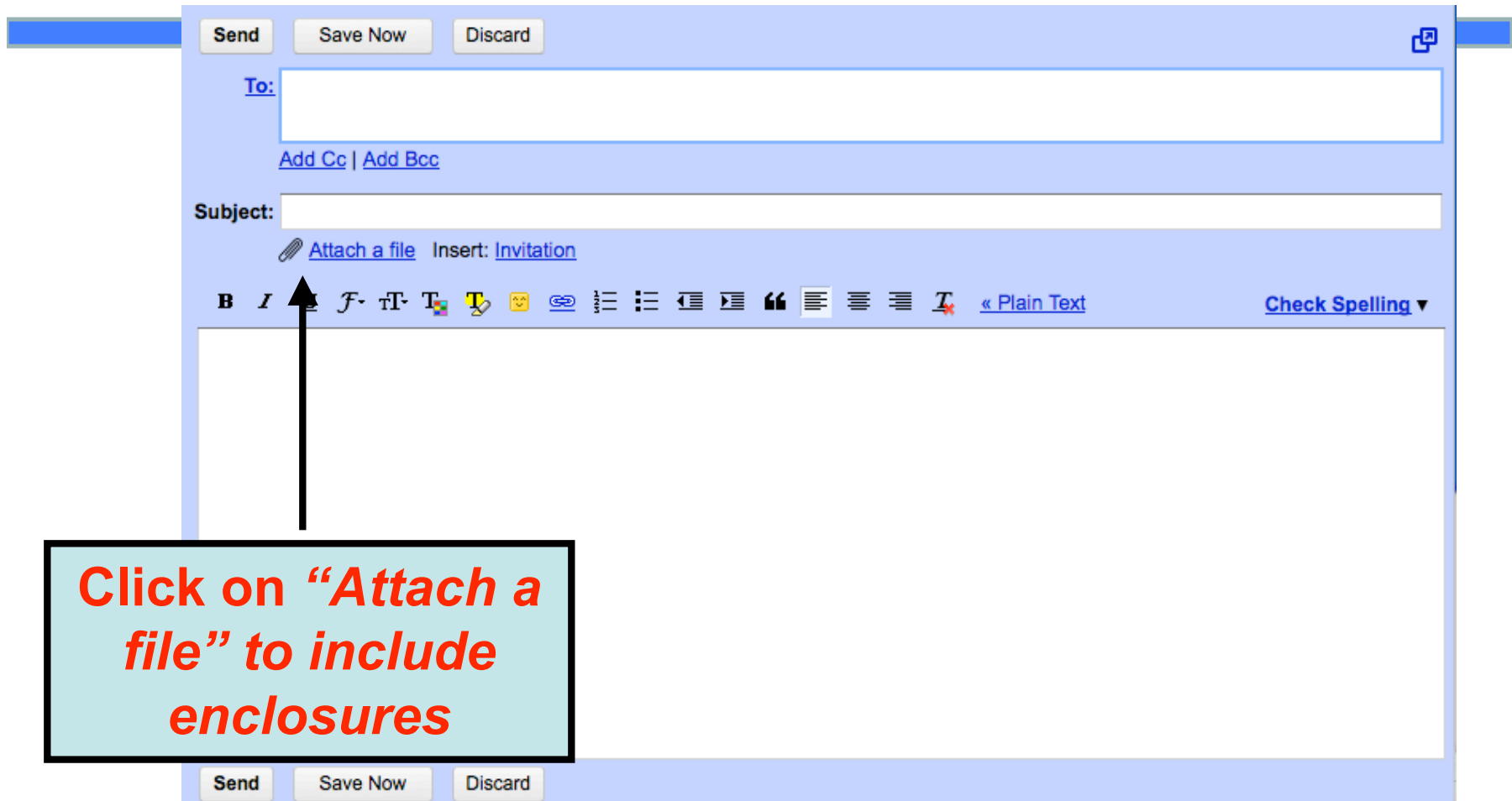
Composing an Email



The image shows a screenshot of an email composition interface. At the top, there are three buttons: "Send", "Save Now", and "Discard". Below these is a "To:" field, followed by "Add Cc" and "Add Bcc" links. The "Subject:" field is highlighted with a black arrow pointing to it from a callout box. Below the subject field is a toolbar with various icons for text formatting (bold, italic, underline, font color, background color), list creation, indentation, and a "Check Spelling" button. The callout box contains the text: "Put a brief message in the Subject box".

Put a brief message in the Subject box

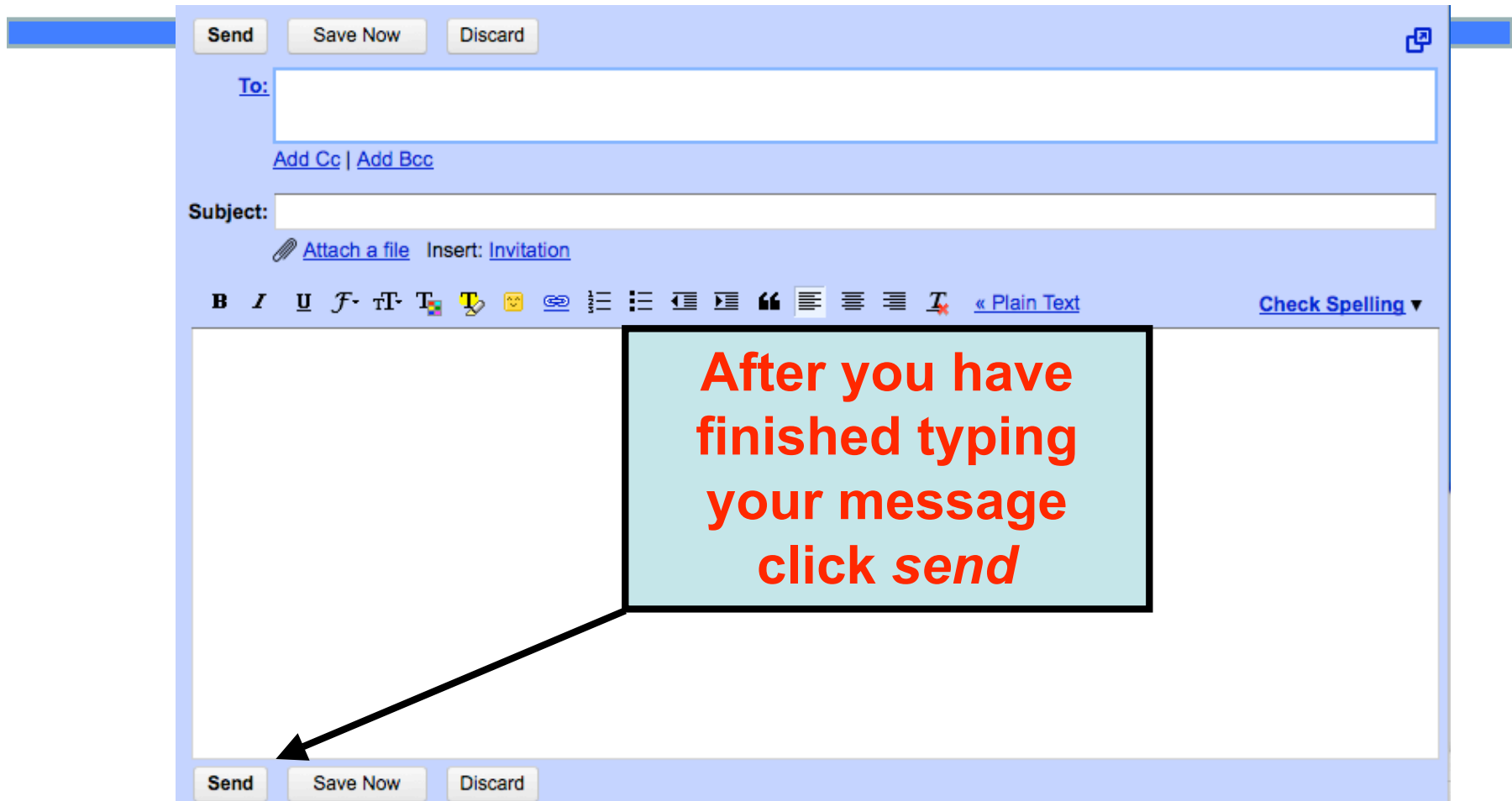
Composing an Email



The image shows a screenshot of an email composition interface. At the top, there are three buttons: "Send", "Save Now", and "Discard". Below these are the "To:" and "Subject:" fields. Under the "To:" field, there are links for "Add Cc" and "Add Bcc". Below the "Subject:" field, there is a link for "Attach a file" and an "Insert: Invitation" option. A rich text editor toolbar is visible, containing various icons for bold, italic, text color, background color, link, unlink, bulleted list, numbered list, indent, outdent, quote, unquote, and text color. A callout box with a black border and light blue background points to the "Attach a file" button. The callout box contains the text: "Click on 'Attach a file' to include enclosures". At the bottom of the window, there are three buttons: "Send", "Save Now", and "Discard".

Click on "Attach a file" to include enclosures

Composing an Email



Congratulations! You're done!

E-Teacher Scholarship Program _____

Using Google Chat

E-Teacher Scholarship Program

Google Chat allows you to chat in “real-time” with:

- Instructors
- Teaching Assistants
- Technical Assistants
- Your fellow classmates

You will need:

- Your UMBCgmail account
- A computer with an internet connection

E-Teacher Scholarship Program

The image shows a Windows desktop environment. On the left side, there is a vertical stack of icons: Recycle Bin, English 1 (U.S.), English 2 (U.S.), English 3 (U.S.), English 4 (U.S.), Internet Explorer, Longman iBT Prep 2.0, Mozilla Firefox, and clean-up. A red rectangular box with the text "Open Firefox" is positioned over the Firefox icon, with a red arrow pointing to it. In the center of the desktop is a large white banner with a yellow border. The banner contains the following text: "UMBC AN HONORS UNIVERSITY IN MARYLAND CONTINUING & PROFESSIONAL STUDIES" (with "CPS IT TEAM" in a yellow box above the right side), "NEED TECHNICAL HELP?", "UMBC staff call: 410-455-5532", "Training Centers staff call: 443-543-5457", "cpshelp@umbc.edu", and "umbc.edu/cps/it". At the bottom of the screen, there is a taskbar with several icons and a system tray showing the date and time as "2:30 PM 2/8/2011".

E-Teacher Scholarship Program

Start - myUMBC

http://my.umbc.edu/

Enter this in the address bar and press enter

BBC Mobile

News | Sport | Weather | Travel | TV | Radio | More

Search BBC News

NEWS

22 March 2011 Last updated at 13:24 ET

Home | US & Canada | Latin America | UK | Africa | Asia-Pac | Europe | Mid-East | South Asia | Business | Health | Sci/Environment | Tech | Entertainment | Video

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LATEST: Prosecutors in trial of alleged Nazi death camp guard John Demjanjuk ask for six year jail sentence

LIVE Libya crisis **BBC live coverage of Libya crisis**

A UK resident who has recently returned from Zawiya but does not wish to be named has just told the BBC: "I spoke to one of my trusted friends in... 1 MINS AGO

US crew rescued after Libya crash




Two US airmen are rescued in eastern Libya after their warplane crashed during allied operations, officials say.

LIVE Libya crisis

- ▶ Warplane crash scene
- Libya: Coalition firepower
- Editors' blog: Reporting Libya
- Shadow of Iraq?

Watch/Listen



Libyan newsreader brandishes rifle on TV

Power reconnected to Japanese reactors

Latest summary: ▶ Watch ▶ Listen

LIVE BBC World Service

ADVERTISEMENT

Transferring data from assets2-my.umbc.edu...

00:22

UMBC otero

E-Teacher Scholarship Program

The image shows a screenshot of a web browser displaying the myUMBC website. The browser's address bar shows the URL <http://my.umbc.edu/>. The website header includes the myUMBC logo and navigation menus for Start, Topics, Community, Help, Favorites, and Search. A search bar is present with a 'Go' button. A red box highlights the 'Log In' button, with a callout box containing the text: "Click here to enter your username and password". Below the navigation, the main content area features a 'Spotlights for Tuesday, March 22, 2011' section with a large 'CAREER' graphic. A dark box contains the text: "Career Week is Coming...Get Ready March 28 - 31 - Something for EVERYONE! A week full of activities: Jazz music, formal dining, Kevin Plank-Founder/CEO of Under Armour, the chance to network with alumni, informative workshops and a Career Fair; what more could you ask for??". To the right, there are three promotional banners: "WE'RE STILL #1!" (Up-and-Coming National University U.S. News, 2nd year in a row), "Sign up for a Live Chat" (Visit Us At CollegeWeek Live), and "Register to Visit UMBC". At the bottom, there is a green button that says "Log In to myUMBC" followed by the text "to access personalized resources and connect with the UMBC community." Below this are sections for "Pawpular News" and "Recent News".

E-Teacher Scholarship Program

The screenshot shows a web browser window displaying the myUMBC WebAuth login page. The browser's address bar shows the URL: https://webauth.umbc.edu/umbcLogin?return_uri=https%3A%2F%2Fwebauth.umbc.edu%2Fidp%2FAuthn%2FI. The page header includes navigation links for UMBC Home, myUMBC, WebMail, Blackboard, and Help Desk. The main content area features the myUMBC WebAuth logo and a search bar. A central message states: "The web resource you are accessing requires authentication. Please enter your Username and Password in the spaces provided." Below this is a login form with the following fields and buttons:

- Name:** pthomas1
- Password:** [masked with dots]
- Login** button
- Clear** button

A red callout box with a white background and a red border contains the text: "Copy and paste your username and password and click 'login'". Two red arrows point from this box to the Name and Password input fields. Below the login form, there is a link: "Click here if you have forgotten your password." and a section titled "Remember to LOGOUT!" with a warning: "myUMBC credentials can provide you with easy access to many of UMBC's web services in a safe, secure manner. It is important, especially if you are using a shared web browser, such as those in libraries and internet cafes that you close your web browser, or logout, before leaving the terminal."

E-Teacher Scholarship Program

The image shows a screenshot of a web browser displaying the myUMBC website. The browser's address bar shows the URL <http://my.umbc.edu/>. The website header includes the myUMBC logo and navigation links such as Home, A-Z Index, Events, Directory, Computing, and Maps. A user profile for Thomas Penniston is visible, along with a Log Out button. A notification box for 'Mail' is open, displaying the text: 'Mail »', 'Unread messages from your UMBC email account.', and 'You have no unread messages'. A red box highlights the 'Mail' icon in the notification bar, and a red arrow points to it with the text 'Click on "Mail"'. The main content area features a 'Spotlights for Tuesday, May' section with a '2011 CORPORATE VISIBILITY' banner and a 'Kennedy Krieger Institute' advertisement. A 'Pawpular News' section is visible at the bottom left, and a 'Recent News' section is at the bottom right. The browser's taskbar at the bottom shows the system tray with a clock at 00:44 and the URL <http://my.umbc.edu/go/gmail>.

E-Teacher Scholarship Program

The image shows a screenshot of a web browser displaying an email inbox. The browser's address bar shows the URL <https://mail.google.com/mail/?shva=1#inbox>. The page title is "UMBC Mail - Inbox - pthomas1@umbc.edu". The inbox contains several email messages, including one from "me, Heather, Heather (4)" dated Mar 20. On the left side, there is a "Chat" sidebar with a search bar and a list of contacts. A red callout box with a red arrow points to the email address "bima1@umbc.edu" in the chat list. The callout box contains the text: "Enter an email address to invite that person to chat with you".

UMBC Mail - Inbox - pthomas1@umbc.edu

Do you want Firefox to remember the password for "pthomas1" on umbc.edu? Remember Never for This Site Not Now

Apple Mail To Do Deleted Messages Follow up Misc Priority Sent Messages 4 more

Contacts Tasks

Chat

Search, add, or invite

Thomas Penniston Set status here

bima1@umbc.edu wants to be able to chat with you. Okay? yes no

Call phone

tvalais

aval1

sebas3

sona1

Options Add contact

JoAnn Crandall Fwd: [Edling] CFP: Teaching Intercultural Communication in Finland - Sent from my iPad Begin forwarded Mar 21

Admin helpdesk@umbc.edu ELC689_8030_WT2011: ELC 689 (8030) EFL Assessment WT 2011: New Post - FINAL PROJECT-HEA. Mar 21

Thomas Moore The Arts at UMBC - Events for the Week of March 21st - The Arts at UMBC Week of March 21st Upcomir Mar 21

Md. Zulfeqar Haider ELC689_8030_FA2010: Many many thanks - Hello my UMBC Instructors, I would like to express my deej Mar 21

Anissa Sorokin LLC Review Deadline Extended - Hi all, Please note that the deadline for submitting an article to the LLC Mar 21

Paul Dillon Crime Alert March20, 2011 - CAMPUS CRIME ALERT March 20, 2011 Crime Alert from the UMBC Police Mar 21

Admin helpdesk@umbc.edu LLC645_3355_SP2011: LLC 645 Quantitative Research Method I (01.3355) SP2011: New Post -... - Auth Mar 20

Admin helpdesk@umbc.edu ELC689_8030_WT2011: ELC 689 (8030) EFL Assessment WT 2011: New Post - RE: To Heather - ... - Au Mar 20

DoNotReply, me, Heather (3) ELC689_8030_WT2011: ELC 689 (8030) EFL Assessment WT 2011: New Post - To Heather - My g... - Ji Mar 20

me, Heather, Heather (4) Classroom Test Critique - Thanks! Heather On Mar 20, 2011, at 5:59 PM, Thomas Penniston <pthomas1(Mar 20

al (13) ELC688_8030_WT2011: Important: Blackboard Down for Extended Maintenance - Hi Sonia, You're more Mar 20

ndall [Fwd: film series begins tonight at JHU: "Where Do We Migrate To?"] - Where Do We Migrate To? Film Se Mar 19

Fwd: Service Learning Course Development - Thanks, John! On Mar 18, 2011, at 4:47 PM, John Fritz wrt Mar 18

@umbc.. (3) ELC688_8030_WT2011: ELC 688 (8030) Methods Course I WT 2011: New Post - RE: Small Group... - A Mar 18

lam (9) Ahlam Yusuf Participation: Please Contact - FYI Begin forwarded message: From: Ahlam Yusuf <ahlam_ Mar 18

me, gowda (3) Test Follow-Up - Will cross when we get there... Glad everything else went according to plan. T On Mar 1 Mar 18

blackboard .. Heather (5) New Announcement Available in course ELC 689 (8030) EFL Assessment WT 2011: Important! - Ha ha. I Mar 18

Admin helpdesk@umbc.edu ELC688_8030_WT2011: ELC 688 (8030) Methods Course I WT 2011: New Post - pictures of Car... - A ne Mar 18

Barbara Harrison [Gsnetwork] GSN members please consider applying to be Editorial Fellows (see below) - Gsnetwork me Mar 17

Adriana Val Bb Announcement URGENT!!! - Please Adam and Tom: post an announcement and email students abou Mar 17

Heather Brown via RT [SBS-Customer Service #68455] Correspondence - RT-Attach-Message: yes Ticket <URL: https://rt.umbc Mar 17

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Bev Bickel LLC Colloquium reminder Thursday March 17 - Join us for the talk by Dr. Vasallo at 5! Flyer attached Mar 16

Admin helpdesk@umbc.. (4) ELC688_8030_WT2011: ELC 688 (8030) Methods Course I WT 2011: New Post - RE: Action Plan... - A r Mar 16

E-Teacher Scholarship Program

The image shows a screenshot of a Gmail inbox in full-screen mode. The browser address bar shows the URL `https://mail.google.com/mail/?shva=1#inbox`. The page title is "UMBC Mail - Inbox - pthomas1@umbc.edu". The inbox contains several email messages with their subjects and dates. A red arrow points to the "Invite to chat" option in the context menu for the email from `pctombo@gmail.com`. A red box highlights this option with the text "Click here to send a chat invitation". Another red arrow points to the "Mail" option in the context menu with the text "Press Esc to exit full screen mode.".

Do you want Firefox to remember the password for "pthomas1" on umbc.edu? Remember Never for This Site Not Now

Apple Mail To Do Deleted Messages Follow up Misc Priority Sent Messages 4 more Contacts Tasks

Chat

pctombo@gmail.com

<pctombo@gmail.com>

Mail

Invite to chat

View recent conversations

pctombo's Profile

Click here to send a chat invitation

Press Esc to exit full screen mode.

Sender	Subject	Date
JoAnn Crandall	Fwd: [Edling] CFP: Teaching Intercultural Communication in Finland - Sent from my iPad Begin forwarded	Mar 21
Admin helpdesk@umbc.edu	ELC689_8030_WT2011: ELC 689 (8030) EFL Assessment WT 2011: New Post - FINAL PROJECT-HEA.	Mar 21
Thomas Moore	The Arts at UMBC - Events for the Week of March 21st - The Arts at UMBC Week of March 21st Upcomir	Mar 21
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	arming Course Development - Thanks, John! On Mar 18, 2011, at 4:47 PM, John Fritz wr	Mar 18
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E-Teacher Scholarship Program

The screenshot shows a Gmail inbox for 'pthomas1@umbc.edu'. The chat sidebar on the left shows a list of contacts, including 'bima1@umbc.edu' who has just invited the user. Two red callout boxes provide instructions:

- Callout 1:** "Here you can see people who have invited you to chat. Click 'yes' to accept their invitation." This points to the 'yes' button in the chat invitation dialog.
- Callout 2:** "The word 'Invited' will remain next to this user's name until he or she accepts your invitation." This points to the word 'Invited' next to 'pctombo' in the chat contact list.

From	Subject	Date
JoAnn Crandall	Fwd: [Edling] CFP: Teaching Intercultural Communication in Finland - Sent from my iPad Begin forwardec	Mar 21
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E-Teacher Scholarship Program

The screenshot shows a web browser window displaying an email inbox for 'UMBC Mail - Inbox - pthomas1@umbc.edu'. The browser's address bar shows 'https://mail.google.com/mail/?shva=1#inbox'. The inbox contains several emails, including one from 'Md. Zulfeqar Haider' with the subject 'The Arts at UMBC - Events for the Week of March 21st'. A red box highlights the name 'tvalais' in the chat window on the left. An arrow points from this name to a chat initiation button in the chat window. A text box with a red border contains the instruction: 'Click on a user's name to initiate chat in real-time'. The chat window also shows a list of other users, including 'Thomas Penniston', 'bima1@umbc.edu', 'aval1', 'sebas3', and 'sona1'. The browser's search bar at the top right contains the text 'Google'.

E-Teacher Scholarship Program

The screenshot displays a web browser window with the address bar showing 'https://mail.google.com/mail/?shva=1#inbox'. The page title is 'UMBC Mail - Inbox - pthomas1@umbc.edu'. The main content area shows an email inbox with columns for checkboxes, sender names, subject lines, and dates. A chat window is open on the left side, showing a list of contacts and a chat area with messages. A red box highlights a text overlay: 'Video and voice chat are available to users with webcams and microphones. However, these features require additional installations.' Two red arrows point from this box to the video and voice icons in the chat window.

Sender	Subject	Date
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Video and voice chat are available to users with webcams and microphones. However, these features require additional installations.

me: Hi Teresa!
tvalais: Hi Tom!

E-Teacher Scholarship Program _____

Using Google Docs

E-Teacher Scholarship Program

Google Docs allows you to:

- use all the basic functions of an office suite from any computer with an internet connection
- collaborate on projects with colleagues by sharing your documents

You will need:

- a UMBCgmail account
- a computer with an internet connection

E-Teacher Scholarship Program

The screenshot shows a web browser window displaying an email inbox. The browser's address bar shows the URL `https://mail.google.com/mail/?shva=1#inbox`. The page title is "UMBC Mail - Inbox - pthomas1@umbc.edu". The browser's navigation bar includes "Most Visited", "Latest Headlines", and various search engines like "LLC", "News", "Google", "Yahoo!", "TV", "Tech", "Miscellaneous", "B-Ball", "Internet Archive", "Wikipedia", "Weather", "work", and "SL". The browser's search bar contains "Search UMBC Journal Finder" and "Clear" and "Scholar" buttons. The browser's status bar shows "Do you want Firefox to remember the password for 'pthomas1' on umbc.edu?" with "Remember", "Never for This Site", and "Not Now" options.

The email interface shows a navigation bar with "Mail", "Calendar", "Documents", "Sites", and "Groups" (with a "more" dropdown). The "Documents" menu item is highlighted with a red box and a red arrow pointing to it. A red box also contains the text "Click on 'Documents'". A black banner with white text says "Press Esc to exit full screen mode." The "myUMBC" logo is visible in the top left corner. The "Compose Mail" button is also present. The left sidebar shows "Inbox", "Starred", "Sent Mail", "Drafts", and "Chat" sections. The main content area displays a list of emails with columns for "Archive", "Report spam", "Delete", "Move to", "Labels", "More actions", and "Refresh". The list includes emails from JoAnn Crandall, Daniel, me (2), Admin helpdesk@umbc.edu, Thomas Moore, Md. Zulfeqar Haider, Anissa Sorokin, Paul Dillon, and me .. Sonia, Bimal (13).

Archive	Report spam	Delete	Move to	Labels	More actions	Refresh			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JoAnn Crandall	Fwd: WATESOL Job List: 1 revised listing & 1 new listing - Sent from my iPad Begin forwarded message: 12:14 pm
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Daniel, me (2)	ELC689_8030_WT2011: Assessment Project - Hi Daniel, It does not appear that your assignment was at 10:31 am
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JoAnn Crandall	Fwd: [Edling] CFP: Teaching Intercultural Communication in Finland - Sent from my iPad Begin forwarded Mar 21
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Admin helpdesk@umbc.edu	ELC689_8030_WT2011: ELC 689 (8030) EFL Assessment WT 2011: New Post - FINAL PROJECT-HEA. Mar 21
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thomas Moore	The Arts at UMBC - Events for the Week of March 21st - The Arts at UMBC Week of March 21st Upcomir Mar 21
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E-Teacher Scholarship Program

The screenshot shows a web browser window displaying the Google Docs interface. The address bar shows the URL <https://docs.google.com/a/umbc.edu/?tab=mo&pli=1#home>. The page header includes the 'myUMBC' logo and the text 'Powered by Google'. A navigation bar contains 'Create new' and 'Upload...' buttons. A sidebar on the left lists 'Home', 'Starred', 'All items', 'Trash', 'My collections', and 'Collections shared with me'. The main content area shows a document titled 'Moll and et al. article:'. Two red callout boxes with white text and red borders provide instructions: one points to the 'Upload...' button, and the other points to the sidebar area.

Google Docs – Home

google.com <https://docs.google.com/a/umbc.edu/?tab=mo&pli=1#home> Google

Most Visited Latest Headlines LLC News Google Yahoo! TV Tech Miscellaneous B-Ball Internet Archive Wikipedia Weather work SL

UMBC LibX Journal ... Search UMBC Journal Finder Clear Scholar

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Mail Calendar Documents Sites Groups

pthomas1@umbc.edu

You are now in Google Docs. Think of it as an online version of Microsoft Office.

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myUMBC Powered by Google

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Documents Images & videos More options

Sort by Priority View List

Moll and et al. article:

Last modified by Zuotang369: 11/3/09

Description - Add No description.

Collections - Organize None

Sharing - Settings Private to Zuotang369 + 2 more

Zuotang369	owner
Pctombo	can edit
Thomas Penniston	can edit

01:09

Done

UMBC otero

E-Teacher Scholarship Program

Google Docs – Home

google.com https://docs.google.com/a/umbc.edu/?tab=mo&pli=1#home

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UMBC LibX Journal ... Search UMBC Journal Finder Clear Scholar

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Mail Calendar Documents Sites Groups more

pthomas1@umbc.edu

myUMBC Powered by Google

Home Search Docs Browse template gallery

Create new Upload...

Document Presentation Spreadsheet Form Drawing Collection From template...

Under "Create new" you have the option to begin a new document, presentation, spreadsheet, etc.

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E-Teacher Scholarship Program

Google Docs – Upload a File

google.com https://docs.google.com/a/umbc.edu/DocAction?action=updoc&hl=en

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UMBC LibX Journal ... Search UMBC Journal Finder Clear Scholar

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Mail Calendar Documents Sites Groups more

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Powered by Google

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Mail Calendar Documents Sites Groups more - pthomas1@umbc.edu

myUMBC Powered by Google

Home x Search Docs Browse template gallery

Create new Upload...

Document Presentation Spreadsheet Form Drawing Collection From template... with me

Documents Images & videos More options

Sort by Priority View List

Moll and et al. Article Shared

Talbert & Stewart Shared

Moll and et al. article: Shared

Moll and et al. article:

Last modified by Zuotang369: 11/3/09

Description - Add No description.

Collections - Organize None

Sharing - Settings Private to Zuotang369 + 2 more

Zuotang369 owner

Pctombo can edit

Thomas Penniston can edit

Done 01:40

UMBC otero

E-Teacher Scholarship Program

The image shows a screenshot of a web browser displaying the Google Docs interface. The browser's address bar shows the URL: <https://docs.google.com/a/umbc.edu/document/d/1ejbloWNUJDsyZX8L5JC6zfkUHoOCRuTAcYqi8BJWjdk/>. The browser's tabs include "UMBC Mail - Inbox - pthomas1...", "Google Docs - Home", and "Untitled document - Google Do...". The Google Docs interface shows a menu bar with "File", "Edit", "View", "Insert", "Format", "Tools", "Table", and "Help". The "File" menu is open, showing options like "New", "Open...", "Upload...", "See revision history", "Language", "Rename...", "Make a copy...", "Download as", "Save now", "Page setup...", "Print settings...", "Print preview", and "Print". The "New" sub-menu is also open, showing options like "Document", "Presentation", "Spreadsheet", "Form", "Drawing", and "From template...". The main editing area shows a toolbar with various formatting options like font size (11pt), bold, italic, underline, text color, background color, bulleted list, numbered list, indent, and outdent. A red box highlights the text "Here we can find all the typical features found in most word processing software." with a red border. Red arrows point to the "File" menu, the "New" sub-menu, the "Tools" menu, the "Format" menu, and the "Save now" option.

Untitled document - Google Docs

google.com <https://docs.google.com/a/umbc.edu/document/d/1ejbloWNUJDsyZX8L5JC6zfkUHoOCRuTAcYqi8BJWjdk/> Google

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UMBC LibX Journal ... Search UMBC Journal Finder Clear Scholar

UMBC Mail - Inbox - pthomas1... Google Docs - Home Untitled document - Google Do...

Mail Calendar Documents Sites Groups more - pthomas1@umbc.edu

Google docs Untitled document Private to only me Save now Discussions Share

File Edit View Insert Format Tools Table Help

New Document Presentation Spreadsheet Form Drawing From template...

Open... Upload... See revision history Language Rename... Make a copy... Download as Save now Page setup... Print settings... Print preview Print

11pt B I U A [background color] [bulleted list] [numbered list] [indent] [outdent]

2 3 4 5 6 7

Here we can find all the typical features found in most word processing software.

Done 02:07

E-Teacher Scholarship Program

The screenshot shows a web browser window displaying a Google Docs document titled "Untitled document". The browser's address bar shows the URL: <https://docs.google.com/a/umbc.edu/document/d/1eJbloWNUJDsyZX8L5JC6zfkUHOCRuTAcYqi8BJWjdk/>. The browser's tabs include "UMBC Mail - Inbox - pthomas1...", "Google Docs - Home", and "Untitled document - Google Do...". The Google Docs interface shows the "File" menu open, with the "Download as" option selected. The "Download as" submenu is visible, listing the following file formats: ODT, PDF, RTF, Text, Word, and HTML (Zipped). A red box highlights this submenu with two red arrows pointing to it, and a text box next to the arrows contains the text: "Here you can choose to download your document in multiple file formats." A dark grey tooltip above the "Download as" option reads "Press Esc to exit full screen mode." The browser's status bar at the bottom shows the system tray with a clock displaying "02:16" and the name "atero".

Press Esc to exit full screen mode.

Here you can choose to download your document in multiple file formats.

E-Teacher Scholarship Program

The image shows a screenshot of a web browser displaying a Google Docs document. The browser's address bar shows the URL: <https://docs.google.com/a/umbc.edu/document/d/1eJbloWNUJDsyZX8L5jC6zfkUHoOCRuTAcYqi8BJWjdk/>. The document title is "Untitled document". A red arrow points from a text box to the "Untitled document" tab. The text box contains the instruction: "Click here to name your document". A "Rename Document" dialog box is open in the center of the screen, prompting the user to "Enter a new document name:" with an empty text input field and "OK" and "Cancel" buttons. The Google Docs interface includes a menu bar (File, Edit, View, Insert, Format, Tools, Table, Help) and a toolbar with various editing tools. The browser's taskbar at the bottom shows a system tray with a clock at 02:53 and a user profile for "otero".

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Example Document - Google Docs

google.com https://docs.google.com/a/umbc.edu/document/d/1eJbloWNUJDsyZX8L5JC6zfkUH0OCRuTAcYqi8BJWjdk/

Most Visited Latest Headlines LLC News Google Yahoo! TV Tech Miscellaneous B-Ball Internet Archive Wikipedia Weather work Scholar

UMBC LibX Journal ... Search UMBC Journal Finder Clear Scholar

UMBC Mail - Inbox - pthomas1... Google Docs - Home Example Document - Google D...

Mail Calendar Documents Sites Groups more - pthomas1@umbc.edu -

Google docs Example Document Private to only me Saved seconds ago Save now Discussions Share

File Edit View Insert Format Tools Table Help

Normal text Arial 11pt B I U

Press Esc to exit full screen mode

This is where I add text...

I

Google Docs has a useful auto save feature that activates whenever new changes are made.

03:13

Stopped

otero

E-Teacher Scholarship Program

The image shows a screenshot of a web browser displaying a Google Docs document. The browser's address bar shows the URL: <https://docs.google.com/a/umbc.edu/document/d/1eJbloWNUJDsyZX8L5JC6zfkUHoOCRuTAcYqi8BJWjdk/>. The document title is "Example Document" and it is set to "Private to only me". The interface includes a menu bar (File, Edit, View, Insert, Format, Tools, Table, Help) and a toolbar with various editing options. The main text area contains the sentence: "This is where I add text... If I make further changes, I can save them". In the top right corner, there is a "Save now" button. A red callout box with a red arrow pointing to the "Save now" button contains the text: "You can also manually save by clicking on the 'save now' box." The browser's taskbar at the bottom shows a "Stopped" status and a system clock displaying "03:35".

E-Teacher Scholarship Program

The image shows a screenshot of a web browser displaying a Google Docs document titled "Example Document". The browser's address bar shows the URL: <https://docs.google.com/a/umbc.edu/document/d/1eJbloWNUJDsyZX8L5JC6zfkUHoOCRuTAcYqi8BJWjdk/>. The document is currently "Private to only me". The "Share" button in the top right corner is highlighted with a red box, and a red arrow points to the "Sharing settings..." option in the dropdown menu. A text box with a red border contains the following text:

Google Docs also allows collaborative editing of documents, presentations, spreadsheets, and even files that you have uploaded from your computer. To share, click on "Sharing settings".

The document content area contains the text: "This is where I add text... If I make further changes, I can save them|". The browser's taskbar at the bottom shows a system tray with a clock at 03:47 and a "Done" button.

E-Teacher Scholarship Program

The image shows a screenshot of a Google Docs document titled "Example Document" in a browser window. The browser's address bar shows the URL: <https://docs.google.com/a/umbc.edu/document/d/1ejbloWNUJdSyZX8L5JC6zfkUHoOCRuTAcYqi8BJWjdk/>. The document is currently set to "Private to only me".

The "Sharing settings" dialog box is open, showing the following details:

- Permissions:** Private - Only the people listed below can access. [Change](#)
- Thomas Penniston (you) is owner. [x](#)
- Add people:** [Choose from contacts](#)
- Input field: `pctombo@gmail.com` [Can edit](#)
- Selected email: `pctombo@gmail.com` [Send message...](#)
- Send a copy to myself
- Paste the item itself into the email
- Send email notifications (recommended)
- All new invitees will be included on this email
- [Share](#) [Cancel](#)
- Editors will be allowed to add people and change the permissions. [Change](#)

A red callout box with a white border and a red arrow points to the input field containing "pctombo@gmail.com". The text inside the callout box reads: "Type the email address of the person with whom you would like to share."

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The image shows a screenshot of a Google Docs document titled "Example Document" in a browser window. The "Sharing settings" dialog box is open, showing the current permissions. The document is currently set to "Private - Only the people listed below can access". The owner is "Thomas Penniston (you)".

Under the "Add people:" section, the email "pctombo@gmail.com" is entered. A dropdown menu is open, showing two options: "Can edit" (checked) and "Can view".

Two red callout boxes provide explanations:

- A callout box pointing to the "Can view" option: "Allows other users to view only."
- A callout box pointing to the "Can edit" option: "Allows other users to change the document."

At the bottom of the dialog, there are "Share" and "Cancel" buttons, and a checkbox for "Send email notifications (recommended)".

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Example Document - Google Docs

https://docs.google.com/a/umbc.edu/document/d/1eJbloWNUJDsyZX8L5JC6zfkUHoOCRuTAcYqi8BJWjdk/

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UMBC Mail - Inbox - pthomas1... Google Docs - Home Example Document - Google D...

Mail Calendar Documents Sites Groups more - pthomas1@umbc.edu

Google docs Example Document Private to only me Saved seconds ago Saved Discussions Share

File Edit View Insert Format Tools Table Help

Normal text Arial

Press Esc to exit full screen mode.

Sharing settings

Permissions:

- Private - Only the people listed below can access [Change](#)
- Thomas Penniston (you) Is owner x

Add people: [Choose from contacts](#)

pctombo@gmail.com Can edit v

This is a note...

Send a copy to myself

Paste the item itself into the email

Send email notifications (recommended)

All new invitees will be included on this email

Editors will be allowed to add people and change the permissions. [Change](#)

Share Cancel

Here you can leave a quick comment for other users to view.

Click here to share the document.

Also send an email to yourself, if you wish,

Done 00:33

UMBC otero

E-Teacher Scholarship Program



Screencast.com

PRICING

BLOG

Sign In

Forgot your password?

Help

pctombo's Library > 2011-03-22_1407

full size

Example Document - Google Docs

https://docs.google.com/a/umbc.edu/document/d/1ejbloWNUJDsyZX8L5JC6zfkUH0OCRuTAcYqi8BJWjdk/

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UMBC Mail - Inbox - pthomas1... Google Docs - Home Example Document - Google D...

Mail Calendar Documents Sites Groups more - pthomas1@umbc.edu -

Google docs Example Document Private to me + 1 more Saved seconds ago Saved Discussions Share

File Edit View Insert Format Tools Table H

Normal text Add

This is whe

Sharing settings

Permissions:

Private - Only the people listed below can access	Change
Thomas Penniston (you)	Is owner
pctombo@gmail.com	Can edit x

Add people:

Enter names, email addresses, or groups...

Editors will be allowed to add people and change the permissions. [Change](#)

Close

Afterwards, a window showing all users with access to this document will appear.